



10499 Royalton Road  
Cleveland, Ohio 44133

5211 Krieger Court  
Columbus, Ohio 43228

FOR OFFICE USE ONLY  
Position \_\_\_\_\_  
Rate \_\_\_\_\_  
Starting Date \_\_\_\_\_

## APPLICATION FOR EMPLOYMENT (WE ARE AN EQUAL OPPORTUNITY EMPLOYER)

I UNDERSTAND THAT Transport Services, Inc. is committed to providing equal opportunity in all employment practices, including but not limited to selection, hiring, promotion, transfer, and compensation to all qualified applicants and employees without regard to age, race, color, national origin, religion, handicap or disability, or any other category protected by federal, state, or local law.

I authorize former and present employers, work and personal references, and any other individuals to give Transport Services or its designee any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release such parties from all liability for any damages that may result from furnishing same to Transport Services. I also authorize Transport Services to provide truthful information concerning my employment with it to future employers and I agree to hold Transport Services harmless for providing such information.

I understand that Transport Services reserves the right, to the extent permitted by law, to require drug and/or alcohol screening tests of an applicant or an employee either prior to employment or any time during employment and I hereby give my consent to any such tests. I consent to the release of the results of any such tests to Transport Services or its designee. I release Transport Services and its designee from any and all liability and damages that may result or arise from any drug test or provision of information in connection with such a test.

I understand that this employment application and any other Company documents are not promises of employment. Should I be employed, I understand my employment will be on a trial period for 90 days from date of my hiring, and that I will remain an at-will employee thereafter. I further understand that, if I am employed, I can terminate my employment at any time with or without cause, and that the Company has a similar right.

The information given by me on this application and during the interview process is true and complete in all respects, and I agree that if the information is found to be false, misleading, or unsatisfactory in any respect (in the Company's judgment) that I will be disqualified from consideration for employment or subject to immediate dismissal if discovered after I am hired.

THIS APPLICATION WILL BE CONSIDERED "ACTIVE" FOR A MAXIMUM OF NINETY (90) DAYS.  
IF YOU WISH TO BE CONSIDERED FOR EMPLOYMENT AFTER THAT TIME, YOU MUST REAPPLY.

DO NOT SIGN UNTIL YOU HAVE READ AND UNDERSTAND THIS STATEMENT

\_\_\_\_\_ Date

\_\_\_\_\_ Applicant's Signature

Each inquiry on this application must be fully answered or completed. Otherwise, you will not be considered for employment.

### PERSONAL DATA

\_\_\_\_\_ Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name or Initial

Present Address: \_\_\_\_\_  
No. & Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

How long have you lived there? \_\_\_\_\_ Years \_\_\_\_\_ Months

Previous Address: \_\_\_\_\_  
No. & Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

How long have you lived there? \_\_\_\_\_ Years \_\_\_\_\_ Months

Telephone Number (s) \_\_\_\_\_ Social Security No. \_\_\_\_\_

Are you 18 years of age or older? \_\_\_\_\_ Yes \_\_\_\_\_ No

Position Desired: \_\_\_\_\_ Placement Desired: \_\_\_\_\_ Full-Time \_\_\_\_\_ Part-Time \_\_\_\_\_ Temporary

When are you available for work? \_\_\_\_\_ Rate of Pay Expected: \_\_\_\_\_

## PREVIOUS EMPLOYMENT

Please list the names of your present and previous employers in chronological order with present or last employer listed first. Include part-time and seasonal employment. If self-employed, give name of business and supply business references.  
DO NOT ANSWER "SEE RESUME". Fill out this form completely.

<b>Employer 1</b>	Dates Employed		Work Performed
	From	To	
Telephone No.: _____			
Address: _____			
Job Title: _____			
Supervisor Name & Title:	May we contact for reference?		
Reason for Leaving:	___ Yes ___ No		
<b>Employer 2</b>	Dates Employed		Work Performed
	From	To	
Telephone No.: _____			
Address: _____			
Job Title: _____			
Supervisor Name & Title:	May we contact for reference?		
Reason for Leaving:	___ Yes ___ No		
<b>Employer 3</b>	Dates Employed		Work Performed
	From	To	
Telephone No.: _____			
Address: _____			
Job Title: _____			
Supervisor Name & Title:	May we contact for reference?		
Reason for Leaving:	Yes No ___ ___		
<b>Employer 4</b>	Dates Employed		Work Performed
	From	To	
Telephone No.: _____			
Address: _____			
Job Title: _____			
Supervisor Name & Title:	May we contact for reference?		
Reason for Leaving:	___ Yes ___ No		

**BACKGROUND INFORMATION**

Please explain fully any gaps in your employment history. Be sure to account for all periods of time including military service and any period of unemployment.

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List any other names that you may have used which will be necessary to verify your prior employment and background:

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If hired, can you provide proof that you are legally entitled to work in the U.S.?  Yes  No

Have you ever been terminated or asked to resign from any job?  Yes  No

If yes, please explain circumstances: \_\_\_\_\_

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Have you ever worked for Transport Services before?  Yes  No

If yes, please give dates and position: \_\_\_\_\_

Do you have any friends or relatives working here?  Yes  No

If yes, Name (s) and Relationship: \_\_\_\_\_

How were you referred to us? \_\_\_\_\_

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Have you ever been convicted of a felony? If yes, please provide details. Yes  No

Are any charges currently pending against you? If yes, please provide details. Yes  No

(NOTE: Answering "yes" to these questions does not constitute an automatic bar to employment.) If you answered yes to any of the preceding questions, please give dates and details:

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Do you have any commitments or non-competitive agreements to any other employer that may affect your employment?

Yes  No If yes, explain: \_\_\_\_\_

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## EDUCATION

School Name	Years Completed (Circle)	Diploma / Degree	Describe Course of Study or Major
High School	9 10 11 12		
College/University	1 2 3 4		
Graduate/Professional	1 2 3 4		

## MILITARY SERVICE RECORD

Were you in U.S. Armed Forces?  Yes  No If yes, what branch? \_\_\_\_\_

Dates of Duty: From \_\_\_\_\_ To \_\_\_\_\_ Rank at Discharge \_\_\_\_\_

List duties in the service including special training: \_\_\_\_\_

## DRIVING INFORMATION (Complete only if driving is an essential part of the job for which you are applying.)

Do you have a current valid drivers' license?  Yes  No If yes, License No. \_\_\_\_\_

State \_\_\_\_\_ Expiration Date \_\_\_\_\_

Has your license ever been suspended or revoked?  Yes  No If yes, explain \_\_\_\_\_

Do you have personal automobile insurance?  Yes  No If no, explain \_\_\_\_\_

Have you ever been convicted, or pleaded guilty to a charge of DWI or DUI?  Yes  No

Are such charges currently pending against you?  Yes  No If yes to either question, explain \_\_\_\_\_

Please list all moving traffic violations in the last five (5) years:

Offense	Date	Location	Comments

## PERSONAL REFERENCES

List three references

Name and Occupation	Address	Area Code/Phone No.